



September 3, 2014

Mr. Reed Tarkington, Vice President  
Four Seasons Environmental, Inc.  
43 New Garver Road  
Monroe, Ohio 45050

**RE: *Robert Stokes, ACG Commissioning Certification Recommendation***

Dear Mr. Tarkington:

I am writing to provide my endorsement of Robert Stokes for ACG commissioning certification. My endorsement is based on my experience with Robert as the commissioning agent for our District's Center for a Sustainable Future, Michigan's first K-12 LEED® Platinum Certified new school building.

The Lenawee Intermediate School District commissioned the services of your company, Four Seasons Environmental, to provide commissioning services for our project. As you know, commissioning is a prerequisite of LEED certification and is also essential to ensuring that the building was constructed properly and according to the design documents.

Robert's work in managing the commissioning process was impeccable. He clearly possessed the technical knowledge and skill necessary to perform the work while also professionally, but firmly ensuring that the work was done correctly or redone where necessary. He was accessible to our District's staff, and also kept us abreast of the commissioning process and progress. The insight, experience, and expertise that Robert provided to our project and our team helped ensure that we were able to meet our LEED Platinum and net-zero energy goals for the new facility. For these reasons, I am pleased to offer my strong endorsement of Robert.

Should you have any questions, or require any additional information, please don't hesitate to contact me.

Respectfully,

A handwritten signature in blue ink, appearing to read "KH", is written over a faint circular watermark.

Kyle Hoffman  
Director, Grants, Development, & Legal Services

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